



Confederation of Indian Industry



Department of Commerce  
Ministry of Commerce & Industry  
Government of India



SERVICES EXPORT PROMOTION COUNCIL

**Mail to:**

Trade Fairs Division  
Confederation of Indian Industry  
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**Global  
Exhibition  
on Services**

**The India Opportunity**

**26 - 28 November 2019**  
Palace Grounds, Bengaluru, Karnataka

**EXHIBITOR COORDINATES**

**Company/Organization:**.....

**Address:**.....

**City:**..... **State:**..... **Pin Code:**..... **Country:**.....

**Website:** ..... **Landline Number:**.....

**Chief Executive:**..... **Designation:**.....

**E-mail:** ..... **Mobile:** .....

**Contact Executive:**..... **Designation:**.....

**E-mail:**..... **Mobile:** .....

**Land line No. :** ..... **Fax No. :** .....

**PAN NO.** ..... **GSTIN** .....

**SPACE AND PAYMENT DETAILS**

| TYPE OF SPACE                                                      | Per SQM in INR   | Per SQM in USD | Space Requirement (SQM) | AMOUNT (INR/US\$)                                                      |
|--------------------------------------------------------------------|------------------|----------------|-------------------------|------------------------------------------------------------------------|
| Built Up Space (Min 12 Sqms)                                       | 6,400            | 190            |                         |                                                                        |
| Built Up Space SSI (Min 9 Sqms)                                    | 6,400            | 190            |                         |                                                                        |
| Indoor Raw Space (Min 36 Sqms)                                     | 4,800            | 156            |                         |                                                                        |
| (A) SPACE RENTALS                                                  |                  |                |                         |                                                                        |
| ELECTRICITY CHARGES                                                | INR              | USD            | REQUIREMENT             | AMOUNT (INR/US\$)                                                      |
| Indoor Raw Space                                                   | INR 4,000 per KW | USD 60 per KW  | ..... KW                |                                                                        |
| (B) TOTAL ELECTRICITY CHARGES                                      |                  |                |                         |                                                                        |
| (A)+(B) NET RENTAL                                                 |                  |                |                         |                                                                        |
| GST @ 18%                                                          |                  |                |                         |                                                                        |
| <b>GROSS AMOUNT</b>                                                |                  |                |                         |                                                                        |
| EXHIBIT DETAILS (Products / Services to be displayed/Manufactured) |                  |                |                         | The following Group companies would also be representing in our stand: |
| 1.....                                                             |                  |                |                         | 1.....                                                                 |
| 2.....                                                             |                  |                |                         | 2.....                                                                 |
| 3.....                                                             |                  |                |                         | 3.....                                                                 |
| 4.....                                                             |                  |                |                         | 4.....                                                                 |

We have read the GENERAL EXHIBITOR RULES printed on Page 2 of this form and confirm that we shall abide by them.

Enclosed is the Demand Draft / at par Cheque for .....or RTGS details towards payment of rental and other charges in favour of CONFEDERATION OF INDIAN INDUSTRY, New Delhi.

Name: .....Designation: .....Company Seal:

Signature:.....Date:.....

- ORGANISER:** Confederation of Indian Industry, Trade Fair Division, 249 F Udyog Vihar, Phase IV, Sector 18, Gurugram 122015 (Haryana), India
- VENUE:** Palace Grounds, Bengaluru, India
- EXHIBITION TIMINGS:**  
BUSINESS VISITORS 1000 - 1500 hrs  
GENERAL VISITORS 1500 - 1800 hrs
- EXHIBITOR:** Any Company / Organization participating in GES 2019
- EXHIBITOR ELIGIBILITY:** Members of CII and its affiliated associations, nonmembers and overseas companies/ organizations promoting the interests of services.
- SPACE RENTALS.**

| TYPE OF SPACE                         | SPACE RENTALS (Per SQM in INR) | SPACE RENTALS (Per SQM in USD) |
|---------------------------------------|--------------------------------|--------------------------------|
| <b>Indoor Raw Space</b> (Min 36 Sqms) | 4,800                          | 156                            |
| <b>Built Up Space</b> (Min 12 Sqms)   | 6,400                          | 190                            |

Built up space includes Fascia, Carpeted Floor, 4 Spot lights, 1 Table, 3 Chairs, 1 Power Socket, 1 Waste Basket for every 12 sqms.

**PAYMENT SCHEDULES.**

50% payment on signing SPACE EXHIBIT CONTRACT, balance 50% by 30 September 2019. 1 October 2019 onwards 100% payment with SPACE EXHIBIT CONTRACT.

**Notes**

- The prospective Exhibitor must apply on the SPACE EXHIBIT CONTRACT in GES 2019 indicating requirement for built up/raw space. Allotment will be on "first-come - first-served" basis strictly subject to availability of space and on receipt of payments
- SPACE EXHIBIT CONTRACT, both indoor and outdoor, maybe made in combinations/ multiples of contiguous plots/booths. For a combination of contiguous, furnished indoor standard booths allotted, provision of partitions within the area would be optional
- Rental includes passes for exhibitor staff manning stands during the Fair and one free entry in the Exhibitor Catalogue
- Wherever Indoor or Outdoor Raw Space is allocated, the exhibitor will have to erect their stand at their own cost in line with "Rules and Guidelines for Design and Construction of Stand" for GES 2019
- The Organizer reserves the rights to reallocate space, change the layout/add or delete corridors in Space Plans, which may affect some exhibitors' stand orientations. The Organizer's decision shall be final
- The Organizer reserves the right to turn down the SPACE EXHIBIT CONTRACT, or even deny participation to exhibitors already confirmed. The Exhibitor shall not organize any concurrent shows outside of GES 2019 in Karnataka
- The Exhibitor company/Organization participating in GES 2019 enters into a contract upon submission of this document. The Company (Proposed Exhibitor) agrees to participate at GES 2019 and abide by the rules and regulations of GES 2019 & byelaws, handed out by CII to the company, before the exhibition
- Upon any breach of contract by the company (proposed EXHIBITOR), the company is liable to pay the space rentals in full to the Organizer

**Remittance details:**

|                                        |                                                            |
|----------------------------------------|------------------------------------------------------------|
| <b>Account number</b>                  | 52205035775                                                |
| <b>Bank name</b>                       | Standard Chartered Bank                                    |
| <b>Address</b>                         | 23 Barakhamba Road, Narain Manzil New Delhi -110001, India |
| <b>SWIFT code</b>                      | SCBLINBB DEL                                               |
| <b>IBAN no for GBP</b>                 | GB42SCBL60910451997017                                     |
| <b>IBAN for EUR</b>                    | DE18512305000018506203 ABA NUMBER (USD) – 026002561        |
| <b>IFSC Code</b>                       | SCBL 0036020 (for Domestic Remittances)                    |
| <b>SWIFT Code of SCB London 609104</b> |                                                            |
| <b>Beneficiary</b>                     | CONFEDERATION OF INDIAN INDUSTRY                           |
| <b>Beneficiary Address</b>             | 23, Institutional Area, Lodhi Road, New Delhi-110003       |

- ELECTRICITY:** Available at 230V  $\pm 10\%$  Single Phase and 400 V  $\pm 10\%$ . Three Phase A.C. 50 Cycles. Charges: for Shell Space additional requirement @ INR 4000 per Kw. For Raw Space @ INR 4000 per Kw Exhibitors must give their power requirements in KW, in writing. All these rates are subject to revision (Depending on Govt. rules). Exhibitors requiring lighting / power to demonstrate machinery would need to apply with full details latest by 15 October 2019 (or immediately, if application is sent after this date). The Organiser will provide general lighting in indoor & open areas. Electricity will be provided at a suitable point near exhibitor's stand. Internal distributions to be completed by exhibitors at their own cost, only through a licensed contractor.
- CANCELLATION:** If the Exhibitor withdraws from this contract after having concluded the said contract, the exhibitors hereby agrees to indemnify the Organiser for the losses. Upon cancellation of the booking, the following criteria will be applied for forfeiture of space rental.

| DATES                        | CANCELLATION CHARGES          |
|------------------------------|-------------------------------|
| With Contract Form           | 50% of the Total Space Rental |
| Before 31 October 2019       | 75% of the Total Space Rental |
| From 1 November 2019 onwards | 100% Space Rental             |

- APPROVAL FOR DESIGN OF STAND:** The Stand Design drawings along with to-scale mock-ups, complete with details of exhibits, electricity, water, telephone and other installation, in 4 copies, should be submitted for Organizer's approval, latest by 15 October 2019. The exhibitor shall be bound by the changes / modifications advised by the fair architect. In case of non-receipt of stand drawings by 15 October 2019, the Organizer is at liberty to allot the stand to another exhibitor. In such an event, the Exhibitor is liable to pay for the space rentals in full to the Organizer.
- DAMAGES:** Exhibitor will be required to make payment for all damages or make good all damages to the fairground facilities / building etc. incurred during setting up / fair period and / or dismantling period.
- SALE OF EXHIBITS:** No sale of Exhibits is allowed during the fair period.
- REMOVAL OF ANY EXHIBIT:** During the fair period is prohibited. Exhibits to be removed after 1800 hrs onwards on closure of the show on 28 November 2019 and to vacate the stands by 0600 hrs of 29 November 2019. Organiser will not be responsible if Exhibitors fail to comply with this date.
- HANDLING OF EXHIBITS ON CUSTOMS AND IMPORT PROCEDURES:** The ORGANISER will appoint official clearing and freight forwarding agencies for GES 2019, who will assist in handling and completing customs formalities on payment, if required. Exhibitors would have to contact them directly for such assistance. Movement of exhibits in the Exhibition Halls by agencies other than the official clearing and forwarding agents are strictly prohibited
- DUTY FREE TEMPORARY IMPORTATION OF EXHIBITS:** This facility is extended only to overseas exhibitors in GES 2019. A certificate will be issued to exhibitors registered by remitting space rental in foreign exchange by the organizer to facilitate this.
- Mezzanine Floor:** Exhibitors applying for area of 100 sqmts and above may be permitted for construction of Mezzanine floor (at the maximum ratio of 20% of the stand area) on payment of additional space rent and on the specified conditions. Mezzanine floor will be charged at 50% of the basic space rentals for the area used. Detailed terms and conditions for construction of Mezzanine floor is given in GES 2019 Exhibitor Manual.
- BUYERS GUIDE/ EXHIBITOR CATALOGUE ENTRY:** All Exhibitors will get a free entry in the GES 2019 Catalogue.
- POSSESSION OF STANDS**
  - Raw Space Possession: 23 November 2019 - 1000 hrs
  - Built Up Possession: 25 November 2019 - 1000 hrs
- STAND COMPLETION:** By 1800 Hrs on 26 November 2019 with all exhibits in position
- ADVERTISEMENT IN THE EXHIBITION CATALOGUE:** The rates for advertisement in the exhibition catalogue are given below:

| Position                       | Rate (INR) |
|--------------------------------|------------|
| Full Page B&W                  | 15000      |
| Full Page Four Color           | 25000      |
| Back Page (Four Color)         | 80000      |
| Inside Front (Four Color)      | 60000      |
| Inside Back Cover (Four color) | 50000      |
| Page facing Inside Back Cover  | 40000      |

- INSURANCE:** Against all ascertainable risks - from transportation to display and removal - should be done by the exhibitors at their cost. Organiser will in no way be responsible.
- PHOTOGRAPHY/VIDEO:** The Organiser reserves the right to photograph/ video shooting of any stand/ exhibit for their use.
- SETTLEMENT OF DUES:** Any and all expenses chargeable to an exhibitor must be settled before taking possession of the stand to ensure smooth facilitation removal of goods from the fair site.
- DISPUTE RESOLUTION AND GOVERNING LAW:** All unresolved matters questions, dispute or differences whatsoever arising between the exhibitor and organizers shall be settled by arbitration in accordance with the rules of arbitration and conciliation Act 1996. The arbitration proceedings shall be conducted in English Language in New Delhi, India. The arbitration agreement referred to in this paragraph shall be solely and exclusively governed by the laws of India
- FORCE MAJEURE:** If the exhibition is abandoned, cancelled or suspended in whole or in part by reason of war, fire, national emergency, labour dispute, the non-availability of exhibition premises or any other cause not within the control of the organizer, the organizer may, at their entire discretion, repay the rental paid by the Exhibitor, or part